

Central Intelligence Agency 85- 2216
Washington, D.C. 20505

4 June 1985

Executive Director

NOTE FOR: Bob Kohler
D/OD&E

SUBJECT : DCI Seminar

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Some time ago you agreed to speak at one of the seminar sessions we are putting together. We now have you scheduled for 16 July. You'll find some background on the series attached.

Why don't you plan on attending the 18 June session just to see how it feels? It might give you some ideas on tailoring your own presentation.

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17 May 1980

DCI SEMINAR

What It Is

A continuing series of presentations at Headquarters designed to explore, with senior Agency people, selected management issues.

Purpose

To create an opportunity to broaden perspectives by delving into a broad range of management challenges to which, individually, many of our managers would not normally be exposed. The program, which in essence is a joint venture between Agency executives and senior managers, is intended to add to our overall effort to ensure that our organization and its people continue moving forward in an increasingly difficult environment.

Why It Is Needed

The Agency's emphasis on specialization affords too few managers the opportunity to develop a global view of Agency problems, a perspective which is of growing importance as we deal with the increasingly complex issues facing both the intelligence profession and the Agency. A forum for sharing successes in resolving tough management and leadership challenges should help us expand our management horizons. The use of real-life strategic problems will provide a rare opportunity to hear how actively engaged managers, inside and outside the Agency, are responding to such challenges as they pursue their agendas.

Who Runs the Program

The program, which is informal, will be managed jointly by Agency executives. Sessions will be held about once a month, late in the day, and will run no longer than two hours. Each gathering will be chaired on a rotating basis by the Executive Director, the Deputy Directors, and their Associates.

Who Will Attend

Attendance will be by invitation only, both to ensure the broadest exposure to the maximum number and to keep individual audiences small enough--no more than 30-40 people--to encourage a frank and useful dialogue. The Deputies will determine who from their respective directorates will attend each session, with selection limited to fairly senior people.

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Subject Matter

Presentations will focus on the elements contributing either to the successful resolution of a variety of important problems or to taking advantage of perceived opportunities, not on the problems themselves. They will be held in room 1A07 Hqs, from 1600-1800. The schedule for the balance of 1985 looks like this:

18 June	Bill Donnelly	How one man thought the DO's Information Management Staff could better support operations.
16 July	Bob Kohler	How the Agency works side-by-side with industry to get an important job done (the

August (nothing scheduled)

17 September

15 October

19 November

17 December

Miscellaneous

ExDir will be providing each Deputy with blank invitations and background material for prospective attendees.